

## **Parent Morning Drop Off and After School Pick Up Morning Procedures**

There is No Adult supervision for any student dropped off prior to 8:15AM. They will have to be outside in the elements until the 8:15 bell rings unless they are here for athletics or band.

**There will be no drop off permitted in the parking lot.** If you choose to drop off your child, then pull through the front driveway and drop off your child using the passenger side of the car. If you choose to use the parking lot, the driver must park in a space and wait until their student crosses the driveway prior to pulling out of the parking space.

## **After School Procedures**

School will be dismissed at 4:10 PM. At that time we will release students.

Parents may choose to park in the front parking lot only. If you use the front lot, each car must be in a spot. No one will be permitted to park on the gym side of the campus due to buses. No vehicle will be allowed to stay in the parking area unless they are in a designated spot.

If you drive through to pick up your students they will be in the area out front. As the driver of the vehicle, it will be your responsibility to continue to move forward until your child finds your car. The driver will not be permitted to stop and refuse to move forward “waiting” on their child. It is imperative that you tell your child to be on the lookout for you. We will have teachers and staff in the parking lots and at the front of the building waving stopped cars forward. In order to get everyone loaded in a timely manner, we will be asking you to move forward. If we all work together, we will get everyone out of here within 15 minutes, but it takes all of us working as a team.



Mansfield Independent School District